



# Springfield Public Library Teen Volunteer Application

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Text messages okay? \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Age: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact phone: \_\_\_\_\_

1. Why do you visit the Springfield Public Library? Check all that apply.

- To borrow books, movies, magazines, music, etc.
- To use computers
- To hang out, read, look at magazines, be with friends
- To do homework
- Other \_\_\_\_\_

2. What are your hobbies and after-school interests?

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3. Why do you want to volunteer at the library?

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4. As a volunteer, which activities are you interested in doing?

Check all that apply

- Joining the Teen Advisory Board. This is an ongoing commitment and requires attendance at a monthly meeting held on the third Thursday of each month.
- Volunteering to assist in the library
  - Help at children's programs
  - Prepare craft supplies
  - Tidy the children's area and clean library materials
  - Shelf read to keep the shelves in order
  - Create book displays and booklists
  - Assist with circulation duties (i.e. shelving items, looking for missing items, finding materials on hold)

5. How do you think you can make a positive contribution to the library?

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6. Volunteers will be expected to work at least one 2 to 3-hour shift each week. When are you available?

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Saturday</u>
<input type="checkbox"/> 4-6	<input type="checkbox"/> 4-6	<input type="checkbox"/> 4-6	<input type="checkbox"/> 4-6	<input type="checkbox"/> 9-12
				<input type="checkbox"/> 12-3

I am available: \_\_\_\_\_

I am available anytime.

**Thank you for applying!** You will be contacted for an interview with the Teen Services Librarian.

Please submit this application to:  
Springfield Public Library  
Attn: LuCinda Gustavson  
225 5<sup>th</sup> Street  
Springfield, OR 97477  
lgustavson@springfield-or.gov  
541-726-2287